



Security Lead

1. NM MOM Security Lead will need to help create a security plan and coordinate volunteer efforts and rotate positions as needed.
2. Security Lead is to insure proper documentation of any activities that could harm or did harm patients, volunteers, or the NM MOM organization – i.e. Slips and falls, thefts, fights, unruly behavior, etc. Please use NM MOM “incident report” to document the above.
3. Identification of roles and responsibilities: Expo NM personnel and NM MOM security.
 - a. **NM MOM Security** – Internal building security to monitor entrances and exits; badge control; and gathering incident reports.
 - b. **Expo NM Personnel** – First responders to any life threatening or harm to individuals on EXPO NM property, notification of this group is required. They will contact NM State Police or EMS transport services as needed.
 - c. **NM State Policy on-site** – Provide all necessary law enforcement activities including the direct link to 911 responses, if necessary.
4. It would be great to have contact information for each area exchanged before the event to insure ease of communication. Leads will have radios for ease of communication. All incidents should be reported to Jim Dearholt, Board member of the New Mexico Association Dental Foundation and Event Co-Chairs.